

PARALEGAL (LEGAL ASSISTANT STUDIES)
Clovis Community College
Certificate of Completion
Catalog 2024-2025

NAME		DATE	
STUDENT ID#		ADVISOR	

Courses must be completed with a "C" or better

BCIS 1110 Fundamentals of Information Literacy & Systems	3	
CJUS 1120 Criminal Law	3	
CJUS 2120 Criminal Courts & Procedure	3	
LEST 102 Intro Legal Assistant Studies	3	
LEST 104 Torts, Practice, & Procedure	3	
LEST 105* Legal Writ, Term & Res I	3	
LEST 106* Legal Writ, Term & Res II	3	
LEST 123 Litigation	3	
LEST 220 Family Law	3	
LEST 227 Law Office Practice and Procedures	3	
ELECTIVE (select from the following list):	3	
CJUS 2215 American Judicial System (3)		
LEST 107 Bankruptcy (3)		
LEST 108 Administrative Law (3)		
LEST 221 Wills and Estates (3)		
LEST 228 Corporate Law (3)		
LEST 229 Contract Law (3)		
LEST 281 Real Estate Law (3)		
LEST 268 Workshop in LEST (1-3)		
LEST 293 Topics in LEST (1-3)		

TOTAL CREDITS REQUIRED

33 CR

All Courses require a "C" or better

***Course requires a prerequisite**

(A minimum of 25% of the total credits required for the certificate must be completed at CCC with a 2.0 cumulative CCC grade point average.)