



Board of Trustees

MINUTES

December 4, 2024 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, December 4, 2024, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access. Trustee Lora Harlan was absent.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Richard Benavidez, Elizabeth Chavez, Michelle Cochran, Dannette Ewers, Billy Garcia, Sharna Gardner, Emily Glikas, Ashley Grissom, Gabe Johnson, Nikki Lovett, Aaron Quaif, Alicia Saber, Marcus Smith, and Katrina Walley. Also present in the Board Room were Kameron Barnett, CCC Legal Counsel and Grant McGee, Eastern New Mexico News. Heather Lovato participated via virtual meeting access.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Jacob Alvarado, Shauma Brown, Natalie Daggett, Celia Donofrio, Nancy Meadows, Santana Sena, Kellyann Weber, and Jessa Wood.

ROUTINE MATTERS

Declare a Quorum:

Trustee Martin called the meeting to order at 8:02 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Spence moved to approve the agenda as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

Approval of Minutes:

The Board approved the minutes of November 6, 2024 as submitted.

ACTION: Bradburn moved to approve the minutes of November 6, 2024 as submitted. Spence seconded and upon roll call vote the motion carried (4-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Fall 2024 Graduation List:

The Board was presented with the list of Clovis Community College students who have met the requirements for graduation during the Fall 2024 term. Included in the list were 79 associate degree earners, 93 certificate of

completion earners, and 137 certificate of achievement earners, for a total of 309 graduates. This is an increase of 71 graduates over the Fall 2023 term. It was requested that the Board of Trustees approve the Fall 2024 graduation list as submitted.

ACTION: Bradburn moved to approve the Fall 2024 graduation list as submitted. Spence seconded and upon roll call vote the motion carried (4-0).

NEW BUSINESS Non-Instructional Matters

Budget Adjustment Request #1 for FY 2024-2025:

The Board was presented with Budget Adjustment Request (BAR) #1 for FY 2024-2025. The request is to adjust budgets to allow for bringing cash balances to actuals as of 7/1/24; plant projects including roofing, parking lots, fire/sprinkler, Allied Health, bathroom renovations and canopy upgrades; Capital Outlay for Severance Tax Bond Funds and GO Bond Funds; continued renovation of the Norman & Vi Petty Performing Arts Center; funds received for Welding Faculty, CTE, BRR, ERR, and Enterprise Resource Planning; and grant revenue and associated expense adjustments based on funding letters. Upon approval from the Board, BAR #1 will be submitted to the New Mexico Higher Education Department. It was requested that the Board of Trustees approve Budget Adjustment Request #1 for Fiscal Year 2024-2025 as submitted.

ACTION: Bradburn moved to approve the Budget Adjustment Request #1 for Fiscal Year 2024-2025 as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

OTHER BUSINESS

President's Remarks:

Dr. Fuentes shared the following:

We are wrapping up the Fall semester with this week being Finals Week.

Congratulations to Trustee Bradburn. She has been appointed to represent CCC by serving on the ACCT Finance and Audit Committee.

Our CDL program to date has trained 76 new licensed CDL's. We set a target goal of 70 or more and have hit that goal and are still counting. We should get to 80 to 90 by the time the Fall semester is done. He recognized the director, Liz Chavez, for her efforts with this program. Registration is happening right now for the next CDL class.

There will be a groundbreaking for the Allied Health building. Details are being worked out and the date will be sent out once everything is finalized.

The Calendar of December and January Events was shared with the Board and the following events were highlighted:

The art exhibit by Savannah Hodges continues through January 22 in the Eula May Edwards Museum and Gallery.

Registration for Spring 2025 continues through January 27. We are making a big push to get as many people as possible registered before December 19. There will be giveaways which will be promoted on social media. He asked everyone to help promote these events.

The PTA and Nurses' Pinning ceremonies will be held Thursday, December 5. Both will be at the Clovis Civic Center.

The Cultural Art Series: A Mariachi Christmas is 3 p.m., Sunday, December 8 at Marshall Auditorium.

The Clovis Light Parade is 6 p.m., Saturday, December 7. He invited our CCC community to join us at the Petty Performing Arts Center to watch the parade together. There will be hot chocolate and cookies.

CCC is the presenting sponsor for the Winter Wonderland Trade Show that will be held at the Curry County Events Center. We will be sharing information about our programs and events. There will be other vendors and events for kids to enjoy.

Campus will be closed December 20 – January 3 for the Winter break.

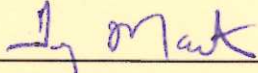
ANNOUNCEMENTS

The next regular Board meeting is scheduled for 8:00 a.m., February 5, 2025, in room 512.

The meeting was adjourned at 8:18 a.m.

ACTION: Spence moved to adjourn the meeting. Bradburn seconded and upon roll call vote the motion carried (4-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved

5 February 2025