



Board of Trustees

MINUTES

February 7, 2024 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular meeting on Wednesday, February 7, 2024, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Bob Dart, Dannette Ewers, Billy Garcia, Emily Glikas, Nicolle Holcomb, Orlinda Lopez, Santana Sena, Marcus Smith, Elena Soto, Katrina Walley, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC legal counsel and Grant McGee, Eastern New Mexico News.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Julia Alexander, Jolene Borja, April Chavez, Bill Cheville, Natalie Daggett, Perla Herrera, Nohemi Lara-Miller, Paul Moore, and Jessa Wood.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:04 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of January 3, 2024, as submitted.

ACTION: Martin moved to approve the minutes of January 3, 2024, as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

There was no New Business Instructional Matters.

NEW BUSINESS Non-Instructional Matters

Quarterly Financial Report for Second Quarter FY 2024:

The Board was presented with Clovis Community College's Quarterly Financial Report for the second quarter of fiscal year 2024, which includes Statement of Net Position; Statement of Revenues, Expenses and Changes in Net Position; Statement of Cash Flows; Schedule of Budgeted and Actual Revenues and Expenses.

ACTION: No action was requested of the Board of Trustees.

Financial Actions Report for Second Quarter FY 2024:

The Board was presented with a copy of the Financial Actions Report for the first quarter of fiscal year 2024. It was requested that the Board of Trustees approve the report for final submission to the New Mexico Higher Education Department.

ACTION: Martin moved to approve the Financial Actions Report for second quarter of fiscal year 2024 as submitted. Spence seconded and upon roll call vote the motion carried (5-0).

Award of Main Campus Roof Repairs:

The roof of the main campus of Clovis Community College sustained significant hail damage during a storm on May 24, 2023. Funds are available through Liberty Mutual Commercial Insurance coverage under a hail damage loss claim for damages incurred during this storm. It was requested that the Board of Trustees approve the award of a contract to WWRC in the amount of \$1,113,344.63 through an existing contract with Cooperative Educational Services and authorizing the President or her designee to execute all necessary documents. (Cooperative Educational Services Contract # 2023-07-R211-ALL) as submitted. The College is authorized to purchase from a cooperative purchasing program with an external procurement unit pursuant to Section 13-1-135 NMSA 1978 of the Procurement Code and by doing so satisfies any State Law requiring local public bodies to seek competitive bids for items.

ACTION: Spence moved to approve the award of this contract to WWRC as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

Presidential Search Update:

Chair Harlan presented an update on the Presidential Search. The search is on track with the proposed timeline. During the period the Presidential Profile was posted, ACCT received over 40 applicants. The search committee is moving to a stage of more activity in the process and a meeting is scheduled for February 8. The committee will review and evaluate the candidates and they will begin deliberations and discussions to choose semifinalists. This stage is still part of the confidentiality agreement. The criteria used to evaluate the candidates will be based on the Presidential Profile that the Board approved.

ACTION: No action was requested of the Board of Trustees.

President's Remarks:

Dr. Jones mentioned the Strategic Planning Session that was held on Friday, February 2. Cindy Martin led about 40 CCC faculty and staff in the process of reviewing the current plan, progress on the goals and objectives, and determining where we are, and where we want to be in the future. Another session will be held on Friday, February 9.

The Allied Health Expansion was approved at NMHED's January meeting. The RFP is in motion and the plan is to post it today.

Dr. Smith, Mr. Kia, and Dr. Jones attended the Chamber of Commerce Legislative dinner in Santa Fe. They were able to meet with the legislators and listen to their take on higher ed. Dr. Smith noted that this was a good opportunity to connect with our legislators and to show them the level of support we have in the community.

Dr. Jones reviewed some of the bills that are being watched. These include a proposal for compensated salary increases with schools pushing for the funding of the entire amount to include fringe benefits; an adjunct faculty bill to significantly increase pay per credit hour to \$1875 which would be cost prohibitive for institutions; an anti-hazing bill that would set up an HED website to report hazing on campuses anonymously; PED is asking that the amount that HED receives as opposed to what the high schools receive from Perkins be adjusted from the current 50/50 split to a split of PED 65/35 for HED; HED is asking that the Opportunity Scholarship be funded at a higher amount than it was funded last year.

Dr. Jones shared that the list of items the Trustees requested be presented at the regular Board meetings has been completed. She asked the Trustees to share any other items they would like presented at future meetings.

A Board Study Session for the budget is scheduled for mid-March.

Trustee Bradburn shared that she and Chair Harlan attended the recent Strategic Planning Session. She was proud of the enormous amount of talent at CCC. She complimented and thanked all the participants for the leadership and teamwork that was shown during the session. Chair Harlan stated that she agreed wholeheartedly with Trustee Bradburn.

A copy of the Calendar of February Events was shared with the Board of Trustees. Dr. Jones highlighted Tax Help New Mexico. Faculty members, Ms. Monica Turner and Dr. Melissa Reed train and work with students to provide this free service to help community members with filing their taxes. She also highlighted the Mental Health Matters Speaker, Glodean Champion and the Cultural Arts event, Masters of Soul.

ANNOUNCEMENTS

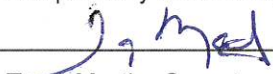
The next regular Board meeting is scheduled for March 6, 2024, at 8:00 a.m. in room 512.

The Board Study Session is scheduled for March 20, 2024, at 2:00 p.m. in room 512.

The meeting was adjourned at 8:33 a.m.

ACTION: Bradburn moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary

Board of Trustees

Approved 4 March 2024