



Board of Trustees

Retreat MINUTES

**May 7, 2022 • 9:00 a.m.
Fairfield Inn & Suites by Marriott Clovis, NM.**

The Clovis Community College Board of Trustees convened for a Board of Trustees Retreat on Friday, May 6, 2022, at 11:00 a.m. and Saturday, May 7, 2022, at 9:00 a.m. in The Mayors Conference Room at Fairfield Inn & Suites by Marriott in Clovis, New Mexico. This retreat was held with COVID-safe practices as prescribed in the current Public Health Order.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Carolyn Spence were present in the Conference Room.

PARTICIPANTS

Clovis Community College employees who participated in the Board Retreat Conference Room were Charles Nwankwo, and Perla Herrera. Also present in the Conference Room was Pamila Fisher, Consultant for the Association of Community College Trustees.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the retreat to order at 9:11 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of May 4, 2022 as submitted.

ACTION: Leal moved to approve the minutes of May 4, 2022 as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

There was no New Business Instructional Matters.

NEW BUSINESS Non-Instructional Matters

There was no New Business Non-Instructional Matters.

OTHER BUSINESS

Board Professional Development:

The Clovis Community College Board of Trustees convened for a 2-day retreat on May 6, and May 7, 2022. Day 1 of the retreat was for informative and development purposes only, not an official meeting. All board members participated but quorum and voting privileges were exempt. The Clovis Community College Board of Trustees are members of the Association of Community College Trustees (ACCT). ACCT is non-profit educational organization that specializes in educating community college boards, support their efforts to govern, and help develop board policies that focus on meeting community needs.

Madam Chair Harlan and Dr. Nwankwo worked closely with Dr. Fisher in the development of a customized retreat for CCC's Board of Trustees. Dr. Fisher facilitated a 2-day professional development retreat to give the Board an overview of their roles and responsibilities as governing bodies of the College. Matters discussed on day 1, May 6, 2022, included: Trustees' Shared Vision and Mission, Highlights of Year 2021, Board/President Relationships, Governing Board Parameters, and Trustee's Roles, Responsibilities and Best Practices. Day 1 of the retreat adjourned at 5:15 p.m.

The Board of Trustees regathered the following day, May 7, 2022, to continue with their professional development retreat. Matters discussed on day 2 included: Reflections and Follow-Up of Day 1, Trustees' comments on the book *Trusteeship in Community College* Chapter 6, and Practical Applications.

Over the course of the 2 days, the Board identified possible goals for the years 2022-2023.

ACTION: No action was requested of the Board of Trustees.

Executive Session:

As part of the retreat, the Board called an executive session.

ACTION: Martin moved to recess and enter executive session. Leal seconded and upon roll call vote the motion carried (5-0).

The Board moved to recess and entered executive session at 1:19 p.m. as authorized by Section 10-15-1(H)(2) of the Open Meetings Act to discuss Limited Personnel matters.

NOTE: Those present for executive session included Jan Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Carolyn Spence (CCC Board of Trustees); and Dr. Pamela Fisher (ACCT Consultant). After ninety minutes of the executive session, Dr. Charles Nwankwo (CCC President) was invited into the executive session.

ACTION: Martin moved to return to regular session. Bradburn seconded and upon roll call vote the motion carried (5-0).

The Board returned to regular session at 4:05 p.m. The only matters

discussed in executive session were Limited Personnel matters.

ANNOUNCEMENTS

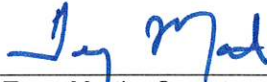
The Board of Trustees will hold a Special Meeting on May 9, 2022, at 8:00 a.m. in room 512.

The next regular Board meeting is scheduled for June 1, 2022, at 8:00 a.m. in room 512.

The retreat adjourned at 4:07 p.m.

ACTION: Bradburn moved to adjourn the retreat. Leal seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved May 9, 2022